

**MINISTRY OF LANDS, AGRICULTURE, FISHERIES, WATER & RURAL DEVELOPMENT
AGRICULTURAL RESEARCH, INNOVATION AND DEVELOPMENT DIRECTORATE**

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**RESEARCH SERVICES DEPARTMENT
FERTILIZER, FARM FEEDS &
REMEDIES INSTITUTE
Fifth Street Extension
P. O. Box CY 550, Causeway,
Harare, Zimbabwe**

Requirement of registration according to the Fertilisers, Farm Feeds and Remedies Act (18:12) of 1996

REQUIREMENTS FOR REGISTRATION OF A FARM FEED

1. Submit the following at FFRI
 - sample of the feed approx 500g
 - Package/container in which the feed will be sold
 - **Label for the container**
2. Pay Analysis Fee USD60
3. Fill the F.F.1 Form IN TRIPLICATE
4. Pay Registration fee USD75 after recommendation of results
5. Issuance of registration certificate
6. **Requirements for farm feed renewal** is a duly completed F.F.2 forms in triplicate and submitted to the registering officer not later than the anniversary of the date of such registration and there after annually by the same date. (Late renewal attracts a penalty of USD75)

REQUIREMENTS FOR REGISTRATION OF A RAW MATERIAL OR FEED ADDITIVE

1. Submits material safety data sheet for the raw material or feed additive
2. Approval then Payment of USD 20
3. Issuance of registration certificate
4. Visit department of veterinary services for application of import permit of raw material or feed additive.

FERTILIZER REQUIREMENTS FOR REGISTRATION

1. Submit the following at FFRI
 - sample of the fertilizer approx 500g
 - Package/container in which the feed will be sold
2. Pay analysis fee (Fee depends on the nutrients that are to be analysed)

3. Fill the F.F.1 Form IN TRIPLICATE
4. Pay Registration fee USD100 after recommendation of results
5. Issuance of registration certificate
7. **Requirements for fertilizer renewal** is a duly completed F.F.2 forms in triplicate and submitted to the registering officer not later than the anniversary of the date of such registration and there after annually by the same date. (Late renewal attracts a penalty of USD100)

FERTILIZER IMPORT

- ✓ Only a registered company is allowed to import fertilizers
- ✓ The fertilizer should be registered with FFRI
- ✓ Visit market and trade for Control of goods certificate

NB. Application for the registration of a fertilizer containing any substance of animal origin shall contain a certificate stating that such a substance has been sterilized.

PESTICIDES REGISTRATION PROCEDURE; (Pesticide Regulations) Statutory Instrument 144 of 2012

The applicant for registration and importation of pesticides must be a registered company with warehouses (See below for warehouse specifications). The pesticides must be sourced from the manufacturer or their subsidiaries and NOT from hard wares, retail outlets or other middlemen.

It must be noted that all new sources of pesticides must be inspected by at least one officer from the Pesticides Registration Office before registration can be granted. May you also note that registration for all the chemicals is required before pesticides import permits are issued. Outlined below is the step by step procedure for registration of pesticides.

1. Identify the Manufacturer (Source/Supplier)
2. Obtain the following documents from the Manufacturer:
 - a. Letter from supplier confirming that they will supply pesticides to the company in question.
 - b. Material Safety Data Sheet
 - c. Toxicology Data
 - d. Certificate of product analysis
 - e. Sworn Statement of Product profile

- f. Efficacy Field Trial Data from at least one country where the product is registered. This data should preferably be from a country with similar climatic conditions to Zimbabwe.
 - g. Evidence of registration of the pesticides in the country of origin and in at least one country with similar climatic conditions to Zimbabwe. The evidence should be in the form of registration certificates of the pesticides.
3. Apply for Experimental Import Permit (The quantity should not exceed 5 kg or 5 litres, whichever is applicable). This is for active ingredient analysis and for efficacy field trials.
4. Send Pesticides samples to Fertilizer Farm Reeds and Remedies Institute Laboratory or Tobacco Research Board for active ingredient analysis.
5. Conduct efficacy field trials.
6. For all pesticides, applicants are required to undertake three consecutive seasons of trial work in collaboration with the pesticides registrar and Plant Protection Research Institute officers. Trials should be conducted at approved locations or institutions by approved consultants.
7. At the end of the trials, the following should be submitted in dossiers for each of the chemicals to be registered:
 - a. A completed P1 (blank forms are obtained from the Pesticides Registrar)
 - b. Information in section 2 from the manufacturer and results of laboratory analysis as well as field trials' data.
 - c. Draft Zimbabwean labels.
8. When registration is completed, as shown by the granting of a Registration Certificate, the applicant may then apply for import permits.
9. It must be noted that the registration is valid for three years after which the registration needs to be renewed (see registration renewal requirements below).

NOTE:

1. Registration material remains the property of the source (manufacturer) of the pesticide BUT Registration Certificates remain the property of the Zimbabwean Company. We are bound by the position of the manufacturer on the maintenance of registration e.g. if the

manufacturer instructs us to cancel registrations which were done using their material, we will comply.

2. Companies have full responsibilities for conflicts arising as a result of the use of trade names and trademarks. Companies are advised to conduct a thorough check on registered trade marks before writing them on pesticides registration application forms. This should be done for Zimbabwe and outside. We will do everything we can to stop violation of the use of trade names or trade marks but the applicant will assume full responsibility of any claims against the use of trade names.
3. All applicants must have relevant at least a Bachelor of Science in Agriculture, preferably Crop Science. Other qualifications in handling pesticides may also be considered. This is meant to ensure that Chemicals are properly used.

REGISTRATION RENEWAL REQUIREMENTS

- ❖ P.2 Form x 3
- ❖ Registration Certificate x3
- ❖ Approved Labels x3
- ❖ Proforma Invoice

WAREHOUSE SPECIFICATIONS

- ✓ It is mandatory for Pesticides Registration and Retail Applicants to have their warehouses inspected before Pesticides Registration is done.
- ✓ Warehouse inspections are to be conducted by the Pesticides Registration Office in collaboration with Ministry of Health and Child Welfare. The warehouses must be registered by the Environmental Management Agency and Local Authorities.
- ✓ Warehouses shall have the following features:
 - Fire Extinguishers
 - Septic Tank
 - Adequate Ventilation
 - Good Drainage System
 - Saw Dust in case of spillages

- Located away from Residential Areas and Central Business District (C.B.D)

IMPORT PERMIT APPLICATION REQUIREMENTS

- Application Form x3
- Registration Certificate x3
- Proforma Invoice x3

NOTE

- ❖ *The source of the pesticide products should conform to the source on the registration certificate or the one in our records*
- ❖ *When importing, companies should import at least 1 litre or 1kg for random sampling and to be analyzed for active ingredient content.*

Zimbabwe Pesticides' Registration Label Layout

Pesticide Label Layout Checklist

1. Label Layout
2. Name of pesticide (Trade Name)
3. Size of triangle (1/20 of the size of the whole label and it should be equilateral)
4. Colour of triangle-green, amber, red or purple
5. Registration Number
6. Pests controlled
7. Directions for use
8. Precautions
9. First Aid
10. Symptoms of poisoning
11. Antidote
12. Compatibility
13. Storage Conditions
14. Disposal Methods
15. Warranty
16. Date of Manufacture
17. Batch number
18. Expiry date
19. Composition (% or mass of active and inert ingredients)
20. Chemical Group
21. Weight/Net Content
22. Metrication/Application Rates
23. Pre-Harvest Interval (PHI)
24. Name and contact details of manufacturer
25. Name and contact details of distributor.

Example:

TO CAUSE A HAZARD IN THE USE, STORAGE OR DISPOSAL OF THIS SUBSTANCE IS AN OFFENCE

Precautions

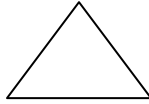
Trade Name

Directions for use

Symptoms of poisoning

First Aid

Medical Treatment



Registration Number

Date of Manufacture

Batch Number

Expiry Date

Composition

Chemical Group

Crop	Disease /Pest	Application Method	Dosage/ Application Rate	PHI

Compatibility

Storage Conditions

Disposal Methods

Manufactured by

Distributed by

Warranty

Please Note that the above is just an example showing the general guidelines. The onus is upon you to come up with a distinctive label which is attractive and as informative as possible. Corporate colours come in handy for differentiation.